



FRANK BELCHER SUPPLY COMPANY

Frank Belcher Supply Co. is a local, family-owned business. We are a provider of packaging and shipping supplies. We are seeking a person for a part-time position. This position will answer the phone, provide customer service and back up other positions in the office, including a maternity leave of absence.

Job requirements: High School diploma or equivalent. Basic computer skills with QuickBooks a plus. Needs a good attitude, strong work ethic, to be dependable and have excellent customer service skills. Must also be able to pass a drug screen test and background check.

Please email resume to jminkfb@comcast.net